

Government of Jammu Kashmir  
Directorate of Rural Development Kashmir  
Lalmandi Complex Srinagar

The Assistant Commissioner Development  
(ACD) \_\_\_\_\_ (All)

**Matter Most  
Urgent**

No:-DRDK/Estt/23/Gnl/2019/4000372

Dated: 9-12-2022

Subject:- Deputation of Junior/Senior Assistants for undergoing the J&K Secretariat Assistant Training Course(SATC)- regarding

Sir/Madam

Pursuant to Circular No.47-JK(GAD) of 2022 dated. 01-12-2022 issued by General Administration Department, regarding the subject, I am directed to request you to furnish the updated information in respect of left-out Junior/Senior Assistants who have not been deputed for undergoing the Secretariat Assistant Training Course as on date within 3 days positively, otherwise it will be presumed that there is no Junior Assistant/Senior Assistant pending for deputation of aforesaid SATC training.

Yours faithfully

  
Section Officer(Adm)  
Directorate of Rural Development  
Kashmir

Copy to the :-

1. PA to Director for information to the Director.