

**Government of Jammu & Kashmir**  
**Directorate of Rural Development Kashmir**

No;DRDK/Accts/ 74218-97  
Dated;- 8-03-2022

**Subject:- Release of funds under Major Head 2071 Pensionary and other retirement benefits for the year 2021-22 (115-Leave encashment benefit)**

In pursuance to Administrative Department's Release order No.28/JKUT/FDARRI/ADM/RE/2021-22/255 Dated:- 17.02.2022 sanction is hereby accorded to the release of funds amounting to Rs. **27060470.00 (Rupees Two Crore Seventy Lacs Sixty Thousand Four Hundred Seventy Only)** under **115-Leave Encashment (Leave Salary)** in favour of DDOs of Rural Development Department for its disbursement of the retiree Officers/Officials.

(Amount in Rs)

S.No	Name of Office	Name of Retiree	Designation	Date of retirement	Amount
1	BDO Breng	Ab.Ahad Mir	JE	31.01.2022	1280000.00
2	BDO Narbal	Hilal Ahmad Shah	VLW	31.01.2022	480870.00
3	BDO Nadihal	GH.Rasool Chopan	I/c BDO	31.01.2022	900000.00
4	BDO Shahabad	Gh.Rasool Bhat	VLW	31.01.2022	458640.00
5	BDO Tral	Mohd.Yousuf Mir	MPW	31.01.2022	666660.00
6	BDO Kakapora	Noor Mohd.Bhat	MPW	31.01.2022	573300.00
7	BDO Kralpora	Ali-Mohd.Rather	MPW	31.01.2022	458640.00
8	BDO Khansahib	Ab.Majeed Shah	Pyt.Inspector	31.01.2022	706680.00
9	BDO Khansahib	GH.Mohd.Wagay	Helper	31.01.2022	422370.00
10	BDO Awantipora	Gh.Mohd.Mir	MPW	31.01.2022	592020.00
11	BDO Surasyar	Gh.Mohd.Raina	MPW	31.01.2022	646400.00
12	DRDA Srinagar	Mushtaq Ahmad Mir	Orderly	31.01.2022	360000.00
13	Xen.REW Kupwara	Mohd.Usman Samoon	AEE	31.01.2022	1204480.00
14	BDO Anantnag	Showkat Ali Mir	MPW	31.01.2022	646400.00
15	BDO Awantipora	Gh.Mohd.Mir	MPW	31.01.2022	646400.00
16	DRDA Ganderbal	Muzaffar Ahmad Pir	ADDC	31.01.2022	1814350.00
17	BDO Bijbehara	Gh.Hassan Sofi	MPW	31.02.2022	646400.00
18	BDO S.K.Pora	Ab.Majeed War	Pyt.Inspector	28.02.2022	826020.00
19	BDO Qazigund	Manzoor Ahmad Bhat	Helper	28.02.2022	403200.00
20	BDO Qazigund	Ab.Rashid Teeli	W/Supervisor	28.02.2022	564480.00
21	BDO Rajwar	Gh.Ahmad Dar	Plt.Watcher	28.02.2022	414720.00
22	BDO Shopian	Ab.Gani Malla	Helper	28.02.2022	448000.00
23	BDO Kakapora	Sona-ullah Parray	Helper	28.02.2022	397800.00
24	BDO Pampore	Gh.Mohd.Bhat	MPW	28.02.2022	646400.00
25	BDO Lar	Gh.Mohd.Malik	Helper	28.02.2022	422370.00
26	BDO Khansahib	Fayaz Ahmad Khan	JE	28.02.2022	999180.00
27	BDO Devsar	Mohd.Shafi Shah	Helper	28.02.2022	448000.00
28	BDO Kupwara	Mohd.Amin Khan	Helper	28.02.2022	409500.00
29	DRDA Baramulla	Mushtaq Ahmad Mir	Driver	28.02.2022	875520.00
30	DPO Kulgam	Noor-ud-din Shah	Helper	28.02.2022	448000.00
31	BDO Lanoo	Gh.Mohd.Wagary	MPW	28.02.2022	504900.00
32	BDO Rohama	Kawsar Jan	Gram Savika	28.02.2022	898560.00
33	BDO Ramhal	Ab.Jabbar Malik	Helper	28.02.2022	414720.00
34	BDO Keller Shopian	Mohd.Yousuf Mir	MPW	28.02.2022	661550.00
35	BDO Khag	Mohd.Rafiq Khan	MPW	28.02.2022	446400.00
36	DPO Baramulla	Gh.Mohammad Dar	Sr.Assistant	28.02.2022	884700.00
37	BDO Hyhama	Irshad Ahmad Khan	MPW	28.02.2022	646400.00

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*8/3/2022*

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38	BDO Lar	Muzaffar Ahmad Dar	MPW	28.02.2022	646400.00
39	BDO Qamerwari	Showkat Jeelani	JE	28.02.2022	1200000.00
40	XEWn.REW Budgam	Mohd.Iqbal Awan deceased	AEE	13.01.2021	950040.00
				<b>Total:-</b>	<b>27060470.00</b>

**However, this authority shall be subject to the following conditions:-**

1. The expenditure shall be made strictly as according to the classifications under which funds have been authorized by the administrative department No. commission/diversion shall be made under any pretext unless specifically and separately authorized.
2. Treasury Officers shall not entertain bills without complete classification under which funds have been placed with the treasury.
3. DDOs shall complete all the codal formalities before presentation of bills at the treasury.
4. The utilization of funds shall be made subject to condition as laid down in Govt. order No.117 F of 2021 dated:- 31.3.2021
5. All the sanction/approvals and clearance shall be in place before drawal of money from the treasury.
6. The DDO must ensure NDC from the retired officer/official before release of leave salary in their favour.
7. Leave sanctioning authority shall carefully verify the service record of the retired employee while sanctioning leave encashment/retirement benefits. The DDOs shall be personally responsible/for any excess payment this account.
8. The DDO will operate funds strictly under rules. The leave sanctioning authority/DDO shall ensure that the claim of the cash in lieu is drawn on or after the date of retirement and not before the date of retirement.
9. The circular/instructions issued by the Finance department vide No. A/23(08)-I-B-184 dated;-18.2.2021 be implemented in letter and spirit. Any violation of the circular/instructions shall be the personal responsibility of the concerned drawing and disbursing officers.
10. That funds shall be utilized strictly as per provision of Circular issued by Finance Department vide No. FD-VII-Gen (110) 2009-10-11 dated;- 29.4.2020, No. FD-VII-Gen (110) 2009-10-11 dated;- 9.7.2020 and No.FD/VII-Gen(110) 2009-10-V dated;- 04.09.2020.
11. The DDO himself will be responsible for the calculation of the cash in lieu of leave salary with reference to the earned leave at credit of the retiree.
12. If there is any embezzlement /enquiry/case against any of the retiree whose name is mentioned above in the sanction order pending in the Department/vigilance department/court of law, in such case payment shall not be released till outcome of the case/orders from this office.
13. The expenditure shall be restricted to the allotment shown above.
14. Certificate to the effect that the cash in lieu was not drawn/paid to the retiree/earlier till date should be recorded on the bill.

**The expenditure shall be booked as per the following classifications.**

Demand No	08	Finance Department
Officer name	2802	Directorate of Rural Development
Major Head	2071	Pensioner and other retirement benefit
Sub- Major Head	01	Civil
Minor Head	115	Leave Encashment benefit
Group Head	0099	General
Sub-Head	2190	Secretary Finance

**Sd/=**  
**Director**  
**Rural Development Department**  
**Kashmir**  
**Dated:- 8 /03/2022**

**No.DRDK/Actts/2022/ 74218-97**  
**Copy to the:-**

1. Project Officer Wage Employment (ACD) \_\_\_\_\_ for information
2. Assistant Commissioner Panchayat(DRDA) \_\_\_\_\_ for information.
3. Executive Engineer REW \_\_\_\_\_ for information.
4. Block Development Officer \_\_\_\_\_ for information.
5. Treasury officer \_\_\_\_\_ for information.
6. Office Copy.

**Accounts Officer**  
**Rural Development Department**  
**Kashmir**  
**8/3/2022**