

Government Of Jammu and Kashmir
Directorate of Rural Development Kashmir
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Circular

Attention of all subordinate offices is invited towards the manner in which the applications for GPF Advances/Withdrawals of the employees of the department are forwarded to this office for sanction. It has been observed that cases of GPF advances and withdrawals are being forwarded and recommended to the Directorate without due scrutiny at lower levels. Such a procedure reduces the role of these subordinate offices to post office only which is highly undesirable and unacceptable. It is as such impressed upon all subordinate offices to ensure that such cases are examined properly at you level and only those cases which are fit for sanction in accordance to General Provident (Central Service) Rules, 1960 are recommended to this office. While forwarding these cases the following points must be strictly adhered to:

1. The application for GPF advance/withdrawals should be made strictly for purposes as mentioned in the GPF (CS) Rules, 1960. Applications for any purpose other than allowed under rules shall not be entertained.
2. The GPF schedule of employees whose "opening balance" is "Not verified" shall not be considered fit for advance/withdrawal.
3. If any withdrawal/advance has been sanctioned in favour of an employee at any level, the attested Xerox copy of the sanction should be attached with the application for a fresh advance/withdrawal to the Directorate.
4. There shall be no cuttings/alterations in the gpf application whatsoever. Such cases shall be liable to be outrightly rejected.

Maugan
Director, 03.07.21
Department of Rural Development,
Kashmir

Acts
No. : 35457-06
Dated: 5-7-2021
Copy to:

1. Project Officers, Wage Employment (ACD) _____ (All)
2. Assistant Commissioner Panchayats(ACP) _____ (All)