

Government of Jammu & Kashmir
Directorate of Rural Development Kashmir

Subject:- Making of direct correspondence-regarding .

C I R C U L A R

Despite repeated circular instructions issued by this office from time to time, it has been observed that the officials working in various subordinate offices of this Department are making direct correspondence with this Directorate by sending/ putting-up applications / representations for redressal of their grievances and thus violating official hierarchy / protocol.

It is once again impressed upon all the District/Block Officers of this Departments to direct the officials working in their administrative control not to make any representation directly with this Directorate, which may other-wise invite disciplinary action against them. However, concerned DDOs shall examine / redress such grievances at their own level as the case may be and if case does not fall under his/her jurisdiction same may be forwarded to the concerned next authority through proper channel.

Besides, it is also impressed upon all employees to take note of the Rule 17 of the J&K Government Employees (Conduct) Rules, 1971 and avoid bringing undue influence on the authorities associated with their cadre management on the matters pertaining to their transfers and postings and other allied service matters. Non-compliance in this regard shall be viewed seriously and dealt with strictly in accordance with the rules.

Naugan
Director 14.08.21

Rural Development Department
Kashmir

No:-DRDK/Estt/17/Cir/2019/Gnl/42506-800

Dated: 16-8-2021

Copy to the:-

1. Principal Secretary to Government, Rural Development and Panchayati Raj Department J&K, Jammu for favour of information.
2. Project Officer Wage Employment (ACD) _____ (All)
3. Assistant Commissioner Panchayat _____ (All)
4. District Panchayat Officer _____ (All)
5. Executive Engineer (REW) _____ (All)
6. Block Development Officer _____ (All)

for-information and necessary action.