## Government of Jammu & Kashmir Directorate of Rural Development Kashmir LALMANDI SRINAGAR

Subject:- Notification of dates of availability in Government Offices.

## CIRCULAR

For smooth functioning of offices and for public convenience, it is enjoined upon all District and Block level Officers who are holding charge of more than one office to notify the dates of their availability in respective offices on rotation basis. In respect of Block Development Officers, Assistant Engineers and Assistant Executive Engineers, the dates so notified must be also based on number of constituent panchayat halqas of CD Blocks of which they are holding the charge.

Same procedure must be adopted by Project Officers Wage Employment (ACD's) and Executive Engineers REW & other District level Officers, who are holding multiple charges.

Further such notifications must be given proper publicity within Districts / Blocks / REW Sub-Divisions & Panchayat halqas, so that general public can accordingly plan their visits to such offices.

Rural Development/Department

Kashmi

No:-DRDK/Estt/17-Circular/2019/Gnl/ 12974-13299 Dated:-24.02.2021. Copy to the:-

- 1. Divisional Commissioner Kashmir for favour of information.
- 2. Superintending Engineer REW Kashmir for information.
- 3. All Project Officer Wage Employment (ACD's) of Kashmir Division for information and compliance.
- 4. All Executive Engineer REW for information and compliance.
- 5. All District Panchayat Officer of Kashmir Division for information and compliance.
- 6. All Block Development Officers of Kashmir Division for information and compliance.
- 7. All AE's /AEE's REW for information and compliance.
- 8. I/c website DRDK for information and necessary action.