

**Government of Jammu & Kashmir**  
**Directorate of Rural Development Kashmir**

No;DRDK/ Accts/19957-2010  
Dated; 27-03.2021

**Subject:-** Release of funds under Major Head 2071 Pensionery and other retirement benefits for the year 2020-21 **(115-Leave encashment benefit).**

In pursuance to Administrative Department's allotment order No.28/JKUT/FDARDD1/Adm-BE/2020-21/4/1 dated:-01.04.2020 and No.28/JKUT/FDARDD1/Adm-BE/2020-21/3/278 dated;- 27.03.2021, sanction is hereby accorded to the release of funds amounting to **Rs. 43725991.00 (Rupees Four Crore Thirty Seven Lacs Twenty Five Thousand Nine Hundred Ninety One Only)** under 115-Leave Encashment (Leave Salary) in favour of DDOs of Rural Development Department for its disbursement of the retiree Officers/Officials.

(Rs in Lacs)

| S.No | Name of DDOs           | Name of Retiree/Expired          | Date of retirement | Now        | Total      |
|------|------------------------|----------------------------------|--------------------|------------|------------|
| 1    | Xen.REW Bandipora      | Shabir Ahmad Bhat I/c AE         | 31.07.2019         | 646120.00  | 646120.00  |
| 2    | BDO Budgam             | Fida Hussain Sofi W/Supervisor   | 31.03.2020         | 645840.00  | 645840.00  |
| 4    | BDO Machil             | Abdul Ahad Wani I/c BDO          | 31.03.2020         | 731100.00  | 731100.00  |
| 5    | BDO Qazigund           | Mohd.Abdullah Sheikh Helper      | 31.03.2020         | 386100.00  | 386100.00  |
| 6    | BDO Trehgam            | Mohd.Abdullah Sheikh Helper      | 31.03.2020         | 386100.00  | 386100.00  |
| 7    | BDO Sherpathri         | Arifa Nasreen I/c BDO            | 31.03.2020         | 876330.00  | 876330.00  |
| 8    | BDO Kund               | Dil Afroza I/c BDO               | 31.03.2020         | 778050.00  | 778050.00  |
| 9    | BDO Shopian            | Ab.Azizi Sheikh Plt.Watcher      | 31.03.2020         | 16280.00   | 16280.00   |
| 10   | BDO Shangus            | Gh.Mohd.Khan Plt.Watcher         | 31.03.2020         | 409500.00  | 409500.00  |
| 11   | BDO Tangdhar           | Ab.Khalig Joo Chowkidar          | 31.03.2020         | 397800.00  | 397800.00  |
| 12   | BDO Tral               | Ali Mohd.Budroo MPW              | 31.03.2020         | 556920.00  | 556920.00  |
| 13   | BDO Bandipora          | Ab.Rashid Dar Orderly            | 31.03.2020         | 397800.00  | 397800.00  |
| 14   | BDO Qaimoh             | Mohd,Shafi Zulla JE              | 31.03.2020         | 77390.00   | 77390.00   |
| 15   | BDO Khag               | Ali Mohd.Farash Helper           | 30.04.2020         | 368550.00  | 368550.00  |
| 16   | BDO Khag               | Mohd.Akram Sheikh Pyt .Inspector | 30.04.2020         | 752310.00  | 752310.00  |
| 17   | DRDA Budgam            | Mst.Masooda Jan Gram Savika      | 30.04.2020         | 575960.00  | 575960.00  |
| 18   | BDO Khansahib          | Mohd.Ismail Bhat MPW             | 30.04.2020         | 556920.00  | 556920.00  |
| 19   | DRDA Baramulla         | Firdous Ahmad Malik Driver       | 30.04.2020         | 665730.00  | 665730.00  |
| 20   | BDO Breng              | Ali Mohd.Dar MPW                 | 30.04.2020         | 556920.00  | 556920.00  |
| 21   | BDO Rajwar             | Gh.Mohi-ud-din Mir VLW           | 30.04.2020         | 627120.00  | 627120.00  |
| 22   | BDO Kakapora           | Jigree Plt.Watcher               | 30.04.2020         | 409500.00  | 409500.00  |
| 23   | BDO Kakapora           | Mohd.Sidiq Dar Helper            | 30.04.2020         | 386100.00  | 386100.00  |
| 24   | BDO Shahabad           | Ab.Samad Parray Helper           | 30.04.2020         | 386100.00  | 386100.00  |
| 25   | BDO Pattan             | Ab.Majeed Mir JE                 | 30.04.2020         | 685620.00  | 685620.00  |
| 26   | BDO Dachnipora         | Gh.Hassan Bhat Helper            | 30.04.2020         | 369600.00  | 369600.00  |
| 27   | BDO Bandipora          | Mohd.Yousuf Mir BDO              | 30.04.2020         | 733590.00  | 733590.00  |
| 28   | BDO Beibagh            | Farooq Ahmad Pir MPW             | 30.04.2020         | 556920.00  | 556920.00  |
| 29   | BDO Zaingeer           | Wali Mohd.Pandit MPW             | 30.04.2020         | 556920.00  | 556920.00  |
| 30   | BDO Bijhama            | Gh.Mohi-ud-din Dar MPW           | 30.04.2020         | 556920.00  | 556920.00  |
| 31   | BDO Budgam             | Shahida Jan Jr.Assistant         | 30.04.2020         | 410000.00  | 410000.00  |
| 32   | BDO Kandibelt Rafiabab | Gh.Nabi Khoja MPW                | 30.04.2020         | 556920.00  | 556920.00  |
| 33   | BDO Budgam             | Gh.Hassan Bhat VLW               | 30.04.2020         | 452790.00  | 452790.00  |
| 34   | BDO Baramulla          | Mohd.Rafiq Rather                | 30.04.2020         | 397800.00  | 397800.00  |
| 35   | BDO Harwan             | Nageena Parveen Ex-Pyt.Inspector | 30.04.2020         | 774540.00  | 774540.00  |
| 36   | BDO Bandipora          | Sonaullah Mir MPW                | 30.04.2020         | 573300.00  | 573300.00  |
| 37   | BDO Baramulla          | Nasir Ahmad Lone I/c BDO         | 30.04.2020         | 730080.00  | 730080.00  |
| 38   | BDO Achabal            | Ab.Rehman Bhat MPW               | 31.05.2020         | 556920.00  | 556920.00  |
| 39   | Xen.REW Anantnag       | Syed Altaf Hussain AE            | 31.05.2020         | 1136070.00 | 1136070.00 |

*[Handwritten Signature]*

|    |                    |  |                |                    |                    |
|----|--------------------|--|----------------|--------------------|--------------------|
| 40 | BDO Boniyar        | Mohd.Yousuf Khan Helper                | 31.05.2020     | 368550.00          | 368550.00          |
| 41 | BDO Kakapora       | Ab.Rashid Bhat W/Supervisor            | 31.05.2020     | 615420.00          | 615420.00          |
| 42 | BDO Qazigund       | Mohd.Iqbal Wani Helper                 | 31.05.2020     | 386100.00          | 386100.00          |
| 43 | BDO Qazigund       | Mohd.Akbar Shah W/Supervisor           | 31.05.2020     | 413010.00          | 413010.00          |
| 44 | BDO Dachnipora     | Mohd.Qasim Ganaie VLW                  | 31.05.2020     | 379680.00          | 379680.00          |
| 45 | BDO Kakapora       | Bilal Ahmad Lone BDO                   | 31.05.2020     | 1170000.00         | 1170000.00         |
| 46 | BDO Devsar         | Gh.Mohi-ud-din Wani MPW                | 30.06.2020     | 556920.00          | 556920.00          |
| 47 | BDO Ramhal         | Ali Mohd.Lone VLW                      | 30.06.2020     | 668070.00          | 668070.00          |
| 48 | BDO Pattan         | Mohd.Jamal Nagar MPW                   | 30.06.2020     | 556920.00          | 556920.00          |
| 49 | BDO Langate        | Gh.Mohammad Dar Helper                 | 30.06.2020     | 386100.00          | 386100.00          |
| 50 | BDO Drugmulla      | Mohd.Sultan Bhat l/c BDO               | 30.06.2020     | 749970.00          | 749970.00          |
| 51 | BDO Kralpora       | Ab.Gani Mir MPW                        | 30.06.2020     | 556920.00          | 556920.00          |
| 52 | BDOTulail          | Mohd.Ramzan Ahanger MPW                | 30.06.2020     | 573300.00          | 573300.00          |
| 53 | BDO Kuigam         | Mohd.Ismail Lone Helper                | 30.06.2020     | 386100.00          | 386100.00          |
| 54 | BDO Sopore         | Ab.Ahad Bhat Orderly                   | 31.07.2020     | 386100.00          | 386100.00          |
| 55 | BDO Pampore        | Ali Mohammad Wani deceased MPW         | 21.07.2020     | 573300.00          | 573300.00          |
| 56 | BDO Baramulla      | Ab.Rashid Bhat deceased Pyt .Inspector | 14.07.2020     | 778050.00          | 778050.00          |
| 57 | BDO Lar            | Syed Zahoor Sefvi l/c BDO              | 31.07.2020     | 1193400.00         | 1193400.00         |
| 58 | BDO Trehgam        | Sonaulah Bhat orderly                  | 31.07.2020     | 409500.00          | 409500.00          |
| 59 | BDO Baramulla      | Ab.Rashid Bhat deceased Pyt.Inspector  | 14.07.2020     | 778050.00          | 778050.00          |
| 60 | BDO Tral           | Nazir Ahmad Lone Plt.Watcher           | 31.08.2020     | 409500.00          | 409500.00          |
| 61 | BDO Kakapora       | Khursheed Ahmad Malik Sr.Assistant     | 31.08.2020     | 608400.00          | 608400.00          |
| 62 | Xen.REW Kupwara    | Ab.Rashid Bhat Draftsman               | 22.08.2020     | 999180.00          | 999180.00          |
| 63 | BDO Rathsun        | Ab.Rehman Dar Pyt.Inspector            | 31.08.2020     | 801450.00          | 801450.00          |
| 64 | DRDA Budgam        | Gurjeet Singh Mahta SO                 | 30.09.2020     | 731250.00          | 731250.00          |
| 65 | BDO Baramulla      | Mohd.Ashraf Sheikh Orderly             | 30.09.2020     | 409500.00          | 409500.00          |
| 66 | BDO Pulwama        | Ali Mohd.Dar Helper                    | 30.09.2020     | 379080.00          | 379080.00          |
| 67 | BDOTral            | Gh.,Mohd.Shah Helper                   | 31.10.2020     | 353100.00          | 353100.00          |
| 68 | BDO Narbal         | Ali Mohd.Teli VLW                      | 31.10.2020     | 466830.00          | 466830.00          |
| 69 | BDO Rajwar         | Ali Mohd.Sheikh MPW                    | 31.10.2020     | 573390.00          | 573390.00          |
| 70 | BDO Qaimoh         | Bilal Ahmad Mir JE                     | 31.10.2020     | 1025920.00         | 1025920.00         |
| 71 | BDO Dachnipora     | Mohd.Akbar Wani W/Supervisor           | 31.10.2020     | 342810.00          | 342810.00          |
| 72 | BDO Tral           | Ab.Rehman Kumar deceased Helper        | 08.02.2021     | 397800.00          | 397800.00          |
| 73 | BDO Achabal        | Ravindar iqbal Singh deceased W/Sup.   | 21.11.2020     | 397800.00          | 397800.00          |
| 74 | BDO Gabderbal      | Ali Mohammad Bhat deceased Helper      | 11.04.2020     | 386100.00          | 386100.00          |
| 75 | BDO Sogam          | Mohd.Maqbool Mir deceased Helper       | 10.09.2020     | 397800.00          | 397800.00          |
| 76 | BDO Pampore        | Ab.Rashid Rather deceased JE           | 08.10.2018     | 50040.00           | 50040.00           |
| 77 | DPO Srinagar       | Mohd.Abdullah deceased Pyt.Inspector   | 31.05.2017     | 82540.00           | 82540.00           |
| 78 | BDO Keller Pulwama | Ab.Rashid Bhat Pyt.Inspector           | 30.11.2020     | 785620.00          | 785620.00          |
| 79 | BDO Ganderbal      | Ali Mohammad Bhat deceased Helper      | 11.04.2020     | 386100.00          | 386100.00          |
| 80 | BDO Tangdhar       | Wakar Ahmad Khan deceased VLW          | 16.07.2020     | 154791.00          | 154791.00          |
| 81 | BDO Devsar         | Ab Rashid Tantray deceased VLW         | 24.01.2021     | 627120.00          | 627120.00          |
| 82 | BDO Shahabad       | Ab.Ahad Sofi AAO                       | 28.02.2010     | 43810.00           | 43810.00           |
| 83 | BDO Qaziabad       | Nasirullah Tantray l/c BDO             | 31.3.2019      | 23520.00           | 23520.00           |
| 84 | BDO Pulwama        | Mohd.Yousuf Khan Helper deceased       | 1.12.2020      | 368550.00          | 368550.00          |
|    |                    |  | <b>Total:-</b> | <b>43725991.00</b> | <b>43725991.00</b> |

**However, this authority shall be subject to the following conditions:-**

1. The expenditure shall be made strictly as according to the classifications under which funds have been authorized by the administrative department No. commission/diversion shall be made under any pretext unless specifically and separately authorized.
2. Treasury Officers shall not entertain bills without complete classification under which funds have been placed with the treasury.
3. DDOs shall complete all the codal formalities before presentation of bills at the treasury.
4. All the sanction/approvals and clearance shall be in place before drawal of money from the treasury.

5. The DDO must ensure NDC from the retired officer/official before release of leave salary in their favour.
6. Leave sanctioning authority shall carefully verify the service record of the retired employee while sanctioning leave encashment/retirement benefits. The DDOs shall be personally responsible for any excess payment this account.
7. The DDO will operate funds strictly under rules. The leave sanctioning authority/DDO shall ensure that the claim of the cash in lieu is drawn on or after the date of retirement and not before the date of retirement.
8. That funds shall be utilized strictly as per provision of Circular issued by Finance Department vide No. FD-VII-Gen (110) 2009-10-11 dated;- 29.4.2020, No. FD-VII-Gen (110) 2009-10-11 dated;- 9.7.2020 and No.FD/VII-Gen(110) 2009-10-V dated;- 04.09.2020.
9. The DDO himself will be responsible for the calculation of the cash in lieu of leave salary with reference to the earned leave at credit of the retiree.
10. If there is any embezzlement /enquiry/case against any of the retiree whose name is mentioned above in the sanction order pending in the Department/vigilance department/court of law, in such case payment shall not be released till outcome of the case/orders from this office.
11. The expenditure shall be restricted to the allotment shown above.
12. Certificate to the effect that the cash in lieu was not drawn/paid to the retiree/earlier till date should be recorded on the bill.

The expenditure shall be booked as per the following classifications.

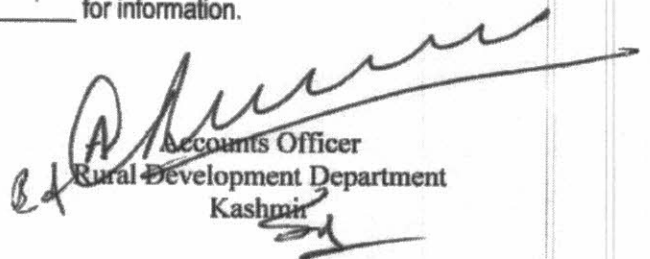
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|-----------------|------|--|
| Demand No       | 08   | Finance Department                     |
| Officer name    | 2802 | Directorate of Rural Development       |
| Major Head      | 2071 | Pensioner and other retirement benefit |
| Sub- Major Head | 01   | Civil                                  |
| Minor Head      | 115  | Leave Encashment benefit               |
| Group Head      | 0099 | General                                |
| Sub-Head        | 2190 | Secretary Finance                      |

Sd/=   
 Director   
 Rural Development Kashmir

No.DRDK/Actts/2020 (19952-20100)   
 Copy to the:-

Dated:- 27/03/2021

1. Project Officer Wage Employment (ACD) \_\_\_\_\_ for information.
2. Project Officer Self Employment (DRDA) for information.
3. Executive Engineer REW \_\_\_\_\_ for information.
4. District Panchayat Officer \_\_\_\_\_ for information.
5. Block Development Officer \_\_\_\_\_ for information.
6. Treasury officer \_\_\_\_\_ for information.
7. Office Copy

   
 Accounts Officer   
 Rural Development Department   
 Kashmir