

**Government of Jammu & Kashmir**  
**Directorate of Rural Development Kashmir**

The Project Officer Wage Employment (ACD)  
\_\_\_\_\_ (All)

No:- DRDK/IT/Capacity building/45264-375

Dated:- 03-09-2020

Subject:- One Day Awareness Programme for Chairpersons of Block Development Councils and Block Development Officers.

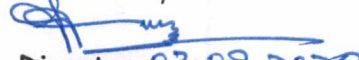
Sir/Madam,

Pursuant to approval conveyed by Administrative Department vide letter No: RD/Pyt/261/2019 Dated: 10.08.2020, One Day Awareness Programme for Chairpersons of Block Development Councils and Block Development Officers is being organized at District level on the following thematic areas:-

S.No	Thematic area	Time
1	J&K Panchayati Raj Act Rules	Forenoon
2	Role and Responsibility of BDCs	
3	Powers and Functions of BDCs	
BREAK		
4	Role Responsibility of BDOs as Secretary BDCs	Afternoon
5	General overview of various online portals of Rural Development & Panchayati Raj Scheme(14 <sup>th</sup> FCA, PMAY-G, MGNREGA)	

In this context, you are directed to ensure smooth conduct of said training programmes at respective District headquarters by or before 15<sup>th</sup> September 2020 by utilizing the services of District Level Master Trainers and IEC workers / CIC operators. However, it must be ensured that the training be held in smaller batches and all COVID-19 related protocols may be followed.

Yours faithfully

  
Director 03-09-2020

Rural Development Department  
Kashmir

Copy to the:-

1. Divisional Commissioner, Kashmir for favour of information.
2. Secretary to Government, Department of Rural Development & Panchayati Raj, J&K for favour of information.
3. All District Development Commissioners (Kashmir Division) for information.
4. All District Panchayat Officers, (Kashmir Division) for information and necessary action.
5. All Block Development Officers / Secretary BDCs (Kashmir Division) for information and necessary action.

GOVERNMENT OF JAMMU & KASHMIR  
Department of Rural Development and Panchayati Raj  
Civil Secretariat, J&K, Jammu.

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The Director,  
Rural Development,  
Kashmir.

RD/Pyt/261/2019

Dated:- 10-08-2020.

Subject:- One Day Awareness Programme for Chairpersons of  
Block Development Councils and Block Development  
Officers.

Sir,

I am directed to refer your letter No. DRDK/Pyt/IEC/37941 dated 22.07.2020 regarding the subject cited above and to convey approval to the conduct of proposed awareness programme for Chairpersons of Block Development Councils and Block Development Officers subject to the condition that the programme should be held in smaller batches and all the COVID-19 related protocols may be followed.

Yours faithfully,



(Subash Chander Koul)  
Under Secretary to the Government

ADD HQ put up  
programme of 27/9/20

From: \_\_\_\_\_  
Received Letter No. \_\_\_\_\_  
Dated: 2/9/2020  
Receipt Clerk  
Department of Rural Dev. Dept.  
Kashmir

J&K  
2/9/20



**Government of Jammu & Kashmir**  
**Directorate of Rural Development Department,**

Lal-Mandi Srinagar Kashmir Website : [www.drkd.nic.in](http://www.drkd.nic.in) Email : [rddkashmir@gmail.com](mailto:rddkashmir@gmail.com)

The Secretary to Govt.  
Department of Rural Development & PR  
J&K Civil Secretariat, Jammu

No:-DRDK/Pyt/IEC/ 37941

Dated:- 22 / 07 / 2020

**Subject:- One Day Awareness Programme for Chairperson Block Development Councils and Block Development Officers.**

Madam,


During the course of various meetings with Chairperson Block Development Councils, the undersigned came to the conclusion that the Chairperson Block Development Councils are not fully aware about their role and responsibilities. Besides, Block Development Officers are also either not well acquainted with their responsibilities as Secretary BDCs or inspite of knowing their duties are not extending full cooperation to the said Institution.

In this connection, it is proposed that this office be authorized to conduct one day awareness programme for Chairperson Block Development Councils and Block Development Officers at respective districts on following thematic areas:-

S. No.	Thematic Area	Time
1	J&K Panchayati Raj Act and Rules.	Forenoon
2	Role and Responsibility of BDCs.	
3	Powers and Functions of BDCs.	
B R E A K		
4	Role and Responsibility of BDOs as Secretary BDCs.	Afternoon
5	General Overview of various Online Portals of Rural Development & Panchayati Raj Schemes (14 <sup>th</sup> FCA, PMAY-G, MGNREGA)	

Further, this office be also authorized to impart one day awareness to designated District Level Resource Persons at Directorate level whose services may be utilized for imparting training to Chairperson Block Development Councils and Block Development Officers.

Yours faithfully,

  
22.07.2020

**Director**  
Rural Development Department  
Kashmir