

**Government of Jammu & Kashmir**  
**Directorate of Rural Development Kashmir**

The Project Officer Wage Employment  
(ACD) \_\_\_\_\_ (All)

No:-DRDK/Estt/Gnl/MPW/1998/ 31608-700

Dated:-16-6.-2020

Subject:- Rationalization of posting of VLWs/MPWs as Panchayat Secretaries in Panchayat Halqas.

Ref:- Circular No. 10-RD&PR of 2020 dated 06-03-2020

Sir/Madam,

I am directed to forward a copy of above referred circular issued by Administrative Department for its strict implementation and with the request that the available number of VLWs/MPWs be posted as Panchayat Secretaries in Panchayat Halqas in such a manner that no official should be assigned the charge of more-than two Panchayat halqas under any circumstance for effective functioning of Panchayats.

It has also been reported that the services of VLWs/MPWs are being utilized in Block offices which normally should not be the case. However, in case where the ministerial staff is not available in some Blocks, the ACD concerned shall rationalise the available ministerial staff within the district, so that each block has ministerial staff to run the affairs of the block. If still there is shortage of ministerial staff, in that case the services of limited filed staff can be utilized but only in addition to their own duties.

Yours faithfully

Encl:-

BDO(HQ)

Directorate of Rural Development  
Kashmir

Copy to the:-

1. Secretary to Government, Department of Rural Development & Panchayati Raj J&K Jammu for favour of information.
2. District Panchayat Officer \_\_\_\_\_ (All)
3. Executive Engineer, REW \_\_\_\_\_ (All)
4. Block Development Officer \_\_\_\_\_ (All)  
for information and necessary action.
5. PA to Director RDD Kashmir for information of Director.

**Government of Jammu and Kashmir**  
**Department of Rural Development and Panchayati Raj**  
**Civil Secretariat, J&K**

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Subject: Rationalization of posting of VLWs/MPWs as the Panchayat Secretaries in Panchayat Halqas.

**Circular No. 10 -RD&PR of 2020.**

**Dated: 06-03-2020.**

Whereas, the total No. of of Panchayats in the UT of Jammu and Kashmir is 4290, out of which, there are 2108 & 2182 Panchayats in Kashmir and Jammu Division respectively.

Whereas, sanctioned strength of Panchayat Secretaries (VLWs/MPWs) is 3836, out of which 1927 & 1909 number of posts are existing in Kashmir and Jammu Division respectively.

Whereas, against the above, there are 1270 & 1267 Panchayat Secretaries working in Kashmir & Jammu Divisions respectively with a total of 2537.

Whereas, instances are not lacking that some Panchayat Secretaries are assigned 03 to 04 Panchayat Halqas and there are many Panchayat Halqas where no Panchayat Secretary is available/working which has badly affected the working of newly created Panchayats.

In order to rationalize the functioning of Panchayat Secretaries, it is hereby enjoined upon both the Directors to ensure that an official should not be posted as the Panchayat Secretary for more than two Panchayat Halqas under any circumstance, so that the working of Panchayats is properly managed. Further, it shall be ensured that no post of Panchayat Secretary in any of the Panchayat Halqas remains

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Date \_\_\_\_\_  
10/3/2020  
Rural Dev. Dept.

vacant, all Panchayat Halqas are able to function efficiently and effectively.

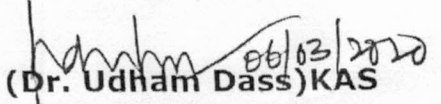
Sd/-  
**(Sheetal Nanda) IAS**  
Secretary to the Government

No.RD&PR/Estt/NG /07/2020.

Dated: 06-03-2020.

Copy to the:-

1. Director, Rural Development, Jammu/Kashmir.
2. Director, Panchayati Raj. J&K, Jammu.
3. Private Secretary to Secretary to the Government, Department of Rural Development & PR.
4. I/C Website.
5. Circular/Stock file (w.s.3.c).

  
**(Dr. Udham Dass) KAS**  
Deputy Secretary to the Government