

**Government of Jammu & Kashmir**  
**Directorate of Rural Development Kashmir**

Subject:- Release of funds under head 2071 Pensionery and other retirement benefits for the year 2018-19 (**115-Leave encashment benefit**).

**ORDER NO. 31 DRDK of 2019**  
**D A T E D; 31 ; 01.2019**

In pursuance to Administrative Department's allotment order No.28/Adm-RE/28/2018-2019/12/11 dated:28.12.2018, sanction is hereby accorded to the release of funds amounting to **Rs. 1575510.00 (Rupees Fifteen Lacs Seventy Five Thousand Five Hundred Ten only)** under **115-Leave Encashment (Leave Salary)** in favour of DDOs of the **Officers/Officials** of the Rural Development Department for its disbursement in favour of retiree/deceased.

(Rs in Lacs)

S.No	Name of DDOs	Name of Retiree/Expired	Date of Retirement	Funds already released	Now released	Total
1	AO DRDK	Inderjeet Singh Ex-Driver	31.01.2019	00	669820.00	669820.00
2	BDO Langate	Haneefa Bagam I/c BDO	31.01.2019	0.00	573240.00	573240.00
3	ACD Srinagar	Wahidullah Rahman Ex-Jr.Assistant	31.01.2019	0.00	332450.00	332450.00
			<b>Total:-</b>	<b>0.0</b>	<b>1575510.00</b>	<b>1575510.00</b>

**However, this authority shall be subject to the following conditions:-**

1. The expenditure shall be made strictly as according to the classifications under which funds have been authorized by the administrative department No. commission/diversion shall be made under any pretax unless specifically and separately authorized.
2. Treasury Officers shall not entertain bills without complete classification under which funds have been placed with the treasury.
3. DDOs shall complete all the codal formalities before presentation of bills at the treasury.
4. All the sanction/approvals and clearance shall be in place before drawal of money from the treasury.
5. Leave sanctioning authority shall carefully verify the service record of the retired employee while sanctioning leave encashment/retirement benefits. The DDOs shall be personally responsible/for any excess payment on this account.
6. The DDO will operate funds strictly under rules. The leave sanctioning authority/DDO shall ensure that the claim of the cash in lieu is drawn on or after the date of retirement and not before the date of retirement.
7. The DDO himself will be responsible for the calculation of the cash in lieu of leave salary with reference to the earned leave at credit of the retiree.
8. **If there is any case against any of the retire including in the sanction order pending in the department/vigilance department/court of law, in such case payment shall not be released till outcome of the case/orders from this office.**

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9. The expenditure shall be restricted to the allotment shown above.  
10. Certificate to the effect that the cash in lieu was not drawn/paid to the retiree/earlier till date should be recorded on the bill.

The expenditure shall be booked as per the following classifications.

Demand No	08	Finance Department
Officer name		
Major Head	2071	Pensioner and other retirement benefit
Sub- Major Head	01	Civil
Minor Head	115	Leave Encashment benefit
Group Head	0099	General
Sub-Head	2190	Secretary Finance

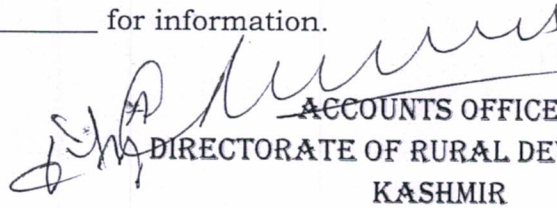
SD/=   
DIRECTOR  
Rural Development Kashmir

No.bcardd2 HOD/RE/28/2018-2019/01/ 53685-91

Dated: 31:01:2019

Copy to the:-

1. Project Officer Wage Employment/ACD \_\_\_\_\_ for information
2. Accounts Officer DRDK Srinagar for information.
3. Block Development Officer \_\_\_\_\_ for information.
4. Treasury officer \_\_\_\_\_ for information.

  
ACCOUNTS OFFICER  
DIRECTORATE OF RURAL DEVELOPMENT  
KASHMIR